



STAFF SENATE SCHOLARSHIP APPLICATION

First name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Last name: \_\_\_\_\_

Title: \_\_\_\_\_ Department: \_\_\_\_\_

Work Email: \_\_\_\_\_@alamo.edu Work Phone 486- \_\_\_\_\_

Years at NVC: \_\_\_\_\_ Institution Enrolled: \_\_\_\_\_

Have you been a past recipient of the Staff Senate Scholarship? Yes  No

I hereby declare that the information entered above is true and correct.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Submit completed application and all required documents via email to:  
[nvc-staffsenate@alamo.edu](mailto:nvc-staffsenate@alamo.edu)

**\*\*\*\*\* INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED \*\*\*\*\***

----- OFFICE USE ONLY -----

Date Application received: \_\_\_\_\_ Reviewed by: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

Awarded: Yes  No

## STAFF SENATE SCHOLARSHIP GUIDELINES

Applicants *must*:

- Be a full-time or permanent staff member with at least one year of service at NVC.
- Be seeking educational enrichment (either Continuing Education or academic) or a college degree.
- Have at least a 2.5 GPA or higher and be registered for at least 3 credit courses OR 40 contact hours if taking Continuing Education courses.
- Submit proof of enrollment (e.g., copy of paid tuition receipt).
- Submit a copy of unofficial transcripts.
- Submit a 250-500 word essay describing why you should be awarded this scholarship.
- Submit one letter of recommendation by a professor, supervisor, or colleague.
- Be able to volunteer at 2 Staff Senate events during the fiscal year awarded.
- Submit completed application and all required documents by: December 6<sup>th</sup> 2019.

**NOTE: Current Staff Senate members and past recipients are not eligible to apply for this scholarship.**

## STAFF SENATE SCHOLARSHIP FAQ's

### **How will I know my application has been received?**

You will receive an email from [nvc-staffsenate@alamo.edu](mailto:nvc-staffsenate@alamo.edu) stating that your application has been received.

### **How will I be notified if I am awarded the NVC Staff Senate scholarship?**

You will be notified by either email or telephone if you are the recipient of the NVC Staff Senate scholarship award.

### **How much is the scholarship award?**

The NVC Staff Senate scholarship award amount is \$500.

### **How will I receive my scholarship funds?**

You will receive your scholarship funds via check.

### **When will I receive the scholarship award?**

The scholarship award will be announced at Bragging Breakfast on December 13<sup>th</sup> 2019.

### **What can I use my money for?**

You can use your scholarship funds to pay for tuition, books, fees, or anything else associated with your educational goals.

### **What does my 250-500 word essay need to be about?**

Your essay should describe your educational goals and why you feel you are deserving of the NVC Staff Council Scholarship award.

### **What should my Recommendation Letter include?**

Your Recommendation letter should include why you are deserving of the NVC Staff Senate scholarship award, and anything else that would make you the best recipient of the award.